

Jefferson County Land and Water Conservation Department

November 2017 Director's Report

Reporting/Activity:

- Met with Park's Committee to discuss Kemmeter Farm rental.
- Arranged 2 acre land Transfer on County Farm to Parks.
- Met with Hoard's Dairy engineers regarding replacement manure facility.
- Completed & released County Farm & Kemmeter Farm rental packages & bid material.
- Received sealed bids for county farm rental.
- Completed & processed 10 CREP Contract renewals.
- Completed 3rd COC software workshop.
- Attended and completed Coaching for Accountability training.
- Attended DATCP fall workshop.
- Attended WLWCA Southern Area Fall business meeting.
- Completed MUNIS awareness training.
- Conferred with corp council regarding the processing of contested FPP enrollee.
- Completed repairs on LWCD vehicle.
- Met with Admin Personnel to set up Class I ad for farm crop ground rentals.
- Credentials updated for use on USDA Federal Network & Equipment.
- Redirected public records request to proper department.
- \$1,341.69 monthly deposits from grants/programming.

Farmland Preservation Program (FPP):

- Issued 36 Certificates of Compliance.
- 3 reminder letters' sent for overdue conservation plan agreements.
- Failure to Certify Reminder letters sent out.
- Completed 4 conservation plan revisions.
- Reviewed 1 NMP and issued a Violation letter as a result educating the producers on acceptable practices and documenting the incident. Producer agreed to take the proper steps to rectify the situation.

Nutrient Management /Cost Share:

- Prepared/mailed farmer training update class materials including writing newsletter to include in the mailing to 45 farmers.
- Assisted by phone student needing information on how to retrieve needed soil test dates.
- Cost Share meeting to finalize year end contracting.
- Assisted FPP landowner with problem concerning his status review and manure spreading calibration.

GIS:

- Flood Mitigation Properties - Parks.
- Zoning Parcel Freeze Updates.
- FPP CoC Database - Meeting.
- Solid Waste Sites Flyer Map.
- Rock Lake Mill Pond Bathymetry.

Livestock Siting Application Reviews:

- Provided construction site inspection for 2 ongoing facilities.
- Gave field tour to 1 county board supervisor on facility construction.

Animal Waste – Manure Discharge/Complaints:

- None received.

Tree Program:

- Began receiving new orders for this season's sales.
- Stowed tree planting equipment for the season.

Miscellaneous:

- Monthly staff meeting completed.
- Lunch of the month completed & will be continued (team build and staff recognition).
- Monthly Land & Water Conservation Committee meeting.
- Reviewed and approved monthly P-Card Purchases online.
- Reconciled July/August financials.
- Day to day office activities.
- Final quarter vacation and time off scheduling established.

Lakes & Streams:

Lakes/Rivers/Water Resources

- Participated in the monthly DNR lakes and rivers conference call.
- Participated in a webinar having to do with the assessment, reporting of impaired waters.
- Attended the Advanced Lake Leaders training and learned about capacity building.
- Communicated with the DNR permit person to get information on a new riprap permit exemption, and rules associated with piers for properties with more than 3 dwelling units.
- Provided information regarding DNR pier rules and DNR contact information to a citizen.
- Submitted a proposed presentation to the UWEX Lake Program for consideration for the 2018 Lakes Conference.
- Provided a citizen with information on the Health Lakes Grant program.

Lake Koshkonong

- Provided some feedback to a citizen regarding a bay in Lake Koshkonong.

Lake Ripley

- Communicated with the lake district manager to schedule a meeting to talk about planning for the update to the Lake Ripley management plan.

Rock Lake

- Attended the Joint Rock Lake Committee meeting.
- Met with a committee of the Rock Lake Improvement Association to organize and edit draft recommendations for the lake management plan update; and to plan for the public meeting.
- Met with the Rock Lake Improvement Association to finalize the draft recommendations for the public meeting.

Rock River Coalition

- Attended the Rock River Coalition meeting.

Stream Sampling Program with volunteers

- Met with the head of the Johnson Creek Watershed Alliance to obtain the materials I gave her as part of a stream monitoring display at an event they co-hosted.
- Communicated with several volunteers regarding end of season protocols and obtaining some of their equipment for winter maintenance.

Aquatic Invasive Species

- Communicated to a watercraft inspector and the DNR regarding possible changes to increase waterfowl hunter education during the fall hunting season in 2018.
- Provided the accounting of my time spent on the Rock Lake Clean Boats, Clean Waters Program to the Clerk with the Town of Lake Mills so that she can use it as a match for the 2017 DNR grant.
- Communicated with the Town and City of Lake Mills regarding continuation of the Clean Boats, Clean Waters program next year. Prepared a summary of the 2017 season and also drafted their DNR permit applications.